



UFRJ

INTERNACIONAL

**UFRJ International Mobility Program
Incoming 2025**

Fall semestre (March to July)

Open call: OCT 1 - 31

Spring semester: August to December

Open call: FEB 1 - 28

Please follow the instructions below:

- Mobility Coordinators must nominate the students using our [nomination form](#);
- Send all required documents in PDF format to: incoming@international.ufrj.br (Single file, less than 3MB);
- Only applications sent by the deadlines established above shall be accepted. Nominating the students without sending the complete application will not be considered valid;
- We shall only accept applications sent by the International Relations Office of universities that have entered into an academic cooperation agreement with UFRJ.



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Documents required to **all** applicants:

1. Application Form – must be filled out by the student on computer, then printed for signatures. No handwritten forms will be accepted;
2. Copy of Passport - valid for the entire mobility period;
3. Recommendation Letter issued and signed by a professor of the applicant* ;
4. Motivation Letter*;
5. Official Transcript of Records up-to-date*;
6. Abridged Resumé up-to-date*;
7. Project Summary and Work Proposal* - for graduate applicants who already have a definite research project;
8. Medical Certificate attesting physical and mental health*;
9. Student Visa (IV) valid for the entire mobility period, including in case of extension of the exchange period.**
10. Health insurance (with repatriation of remains benefit) valid during the entire stay in Brazil, including in case of extension of the exchange period.**

Please Note:

- Items marked with (*) must be translated into Portuguese Language. Applicants themselves may translate the documents.
- Items 09 and 10 (**) will be required only after confirmation of the exchange and issuance of the Official Acceptance Letter.

Additional mandatory documents only for applicants with Brazilian Nationality:

- Brazilian passport (valid for the entire mobility period) and/or RG (ID card);
- CPF (Taxpayer Identification Number);
- Título de Eleitor (Voter's Registration Card);
- Military Discharge Card (male candidates only)



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Important information:

- UFRJ's International Relations Office (SGRI) shall acknowledge the receipt of all the applications to the Home Institution of the applicant. Applicants must check the processing of their applications directly with their Home Institution.
- UFRJ will issue the Official Acceptance Letter, which shall be sent to the partner institution through e-mail.
- DO NOT make any expenditures (i.e. plane tickets or accommodation) before receiving the Official Acceptance Letter. UFRJ is not responsible for any expenses relating to mobility.

Rio de Janeiro, September 9, 2024.

**Professor Papa Matar Ndiaye
Superintendent of Internacional Relations
Federal University of Rio de Janeiro**